



THE QUEEN'S GALLERY



Teachers Information

Planning Your Visit	2
Arriving at the Gallery	3
Guidelines for Schools	3
Additional information	4

Learning Bookings Team
Ticket Sales and Information Office
The Official Residences of The Queen
London SW1A 1AA
Telephone 0303 123 7323
E-mail: learning@rct.uk

Planning Your Visit

We hope you enjoy your visit to The Queen's Gallery. Before you arrive, please read this information to help you make the most of your time here.

Frequently Asked Questions

- **Is my booking confirmed?**

The e-mail you have received is your confirmation. Please read it carefully and if the details are not correct please telephone us on **0303 123 7323**

If there are any fees due on your booking, the e-mail will confirm the date by which full payment must be received. All bookings are made subject to our terms and conditions, which are available on request.

- **Can I make changes to the size of my group?**

You can request any increase in the number of your group until 12:00 on the last working day before your visit. Any additional tickets requested after 12:00 on the last working day will need to be purchased on the day at the standard admission rate. Please note, if you would like to book additional accompanying adults, above the stated ratios, the standard adult admission rate applies.

- **How do I arrange a complimentary planning visit?**

If you and a colleague would like to make a planning trip before your group visit, please contact the Learning Bookings Team to arrange this. Two complimentary tickets will be booked for you, for collection on the day. If you would like to meet a member of the Learning Team or see the Learning Rooms during your planning visit, please advise us during booking.

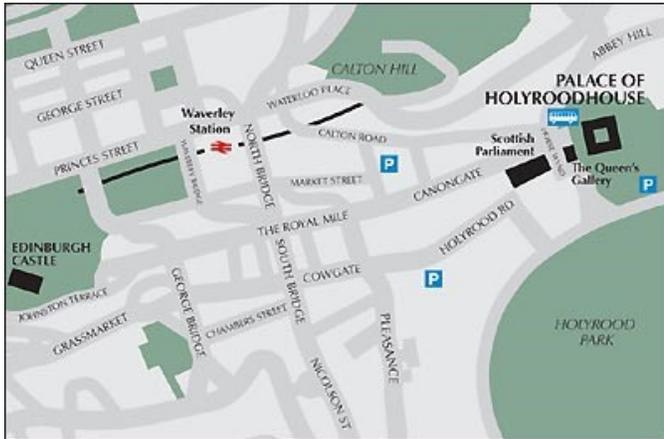
- **Is there a lunch room at the Gallery?**

There is limited space for eating packed lunches in the Learning Rooms. Please discuss your requirements during booking. Pre-booking the lunchroom is essential.

- **Is there somewhere to leave coats and bags?**

We have a safe place to leave coats and bags in the Learning Rooms.

Arriving at the Gallery



Your arrival time can be found on your letter. Please keep this letter safe as it acts as your ticket on the day.

If you are running more than fifteen minutes late please call the Learning Bookings Team on 0303 123 7323.

Free Coach Parking is available on the North Approach (marked on the map).

A member of the Learning team will meet you in the Palace Mews (the courtyard between the Gallery shop and cafe) at your arrival time to begin the session.

Toilets are situated in the Palace Mews. Please allow extra time beforehand if your group requires to use the toilets before the session starts.

Guidelines for schools

(Please discuss these with all accompanying adults)

- During your visit teachers and adult helpers are responsible for their pupils at all times and must stay with their group.
- Please follow instructions given to you by the wardens on site.
- Please ensure pupils do not touch or get too close to any of the objects on display.
- Cameras and audio/video equipment are not allowed in the Gallery but you are very welcome to take photographs in the Learning Rooms.
- Please switch mobile phones off in the Gallery.

Additional Information

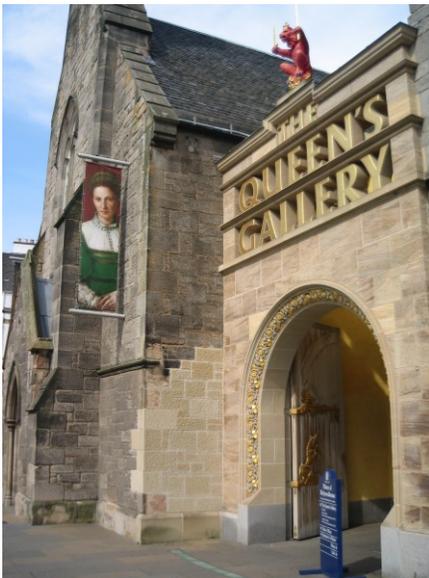
The exhibition on line

The exhibition page features digital versions of all the paintings and works of art from the exhibition at The Queen's Gallery. Visit www.royalcollection.org.uk/whatson/exhibition



What is The Queen's Gallery?

The Queen's Gallery opened in 2002 to celebrate The Queen's Golden Jubilee. It shows changing exhibitions of works of art from the Royal Collection. The Gallery was created in the shell of the former Holyrood Free Church and a local school – both constructed near the entrance to the Palace of Holyroodhouse in the 1840's.



What is the Royal Collection?

Britain's Royal Collection contains paintings and drawings by many of the greatest artists of Western Art, including Leonardo da Vinci, Holbein, Rembrandt, Van Dyck and Vermeer, as well as superb examples of works of art from all over the world – furniture, ceramics, silver and gold, sculpture, books and armour. Items from the Royal Collection can be seen at royal residences across Britain and at The Queen's Galleries in London and Edinburgh.